

**Tredyffrin/Easttown School District
BOARD EDUCATION COMMITTEE**

**February 5, 2018
6:30 pm
TEAO, Meeting Room 200**

Agenda

- I. Approval of January 10, 2018 Minutes

- II. Redistricting Transition Plan

- III. Update on Middle School Advisory Initiatives: Technology Integration

- IV. Class Size Discussion

- V. Other

- VI. Public Comment

Board Education Committee Goals

1. Review the recommended administrative changes to the academic program that have impact on curriculum or budget and communicate recommendations to the full Board.
2. Review all enrollment and staffing numbers and projections for the year to determine the extent to which educational needs are addressed.
3. Review student assessment results.
4. Recommend informational education presentations to include in the monthly Board meetings as priority discussions.
5. Receive administrative recommendation for school calendar and make recommendation to the full Board.
6. Review current programming to determine alignment with federal and state mandates including Keystone Exams content and implementation.
7. Make recommendations to Board committees to communicate appropriate educational positions to legislators.
8. Review current programming at the middle school level.

Next Meeting Date: March 5, 2018

DRAFT PENDING COMMITTEE APPROVAL
BOARD EDUCATION COMMITTEE MEETING MINUTES
January 10, 2018

Tredyffrin/Easttown Administrative Offices
5:00 p.m.

Attending all or part of the meeting:

Board Committee Members: Roberta Hotinski (Chair), Kyle Boyer, Kate Murphy, Tina Whitlow

Other Board Members: Michele Burger, Scott Dorsey, Edward Sweeney, Heather Ward

TE School District Representatives: Wendy Towle (Administrative Liaison), Mike Szymendera, Michele Staves, Richard Gusick

Community Members: Ray Clarke, Sarah Culbert, Jeremy Hampton (TEEA Representative), Jerry Henige, Jamie Lynch, Carol Clarke, Xavier Arnault, Marine Havel, Kate Mayer, Wendy Brooks, Karen Huang, Angela Furtaw, Natalie Sudall, Karen Vadner

The meeting was called to order at 5:00 p.m.

Public Comment:

Carol Clarke commented on the **Enrollment and Facilities Update**.
Ray Clarke commented on the **Enrollment and Facilities Update**.
Xavier Arnault commented on the **Enrollment and Facilities Update**.

Angela Furtaw commented on the **Middle School 1:1 Initiative**.
Jamie Lynch commented on the **Middle School 1:1 Initiative**.
Xavier Arnault commented on the **Middle School 1:1 Initiative**.
Karen Huang commented on the **Middle School 1:1 Initiative**.
Ray Clarke commented on the **Middle School 1:1 Initiative**.

Marine Havel commented on school start times.

Approval of Minutes:

The November 15, 2017 minutes were approved.

Committee Discussion and Recommendations:

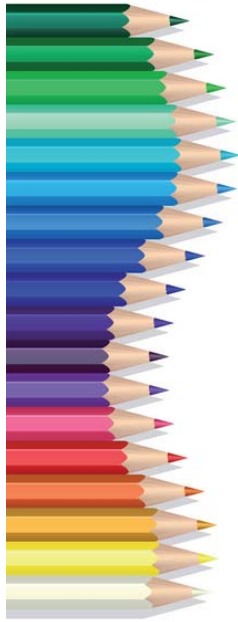
The Committee received an update on **Enrollment and Facilities**. Dr. Wendy Towle, Director of Curriculum, Instruction, Staff Development, and Planning, shared information regarding the updated projected enrollment for the 2018-19 school year based on available classroom space in District schools. Dr. Towle also shared information about the increasing Kindergarten enrollment in the District, relative to the number of live births in Tredyffrin & Easttown Townships. Finally, Dr. Towle shared an elementary and middle school enrollment update with 5-year enrollment projections and considerations for the Committee to ensure building capacity to implement the Board approved educational program. Dr. Towle emphasized that the data

provided should be revisited following approval of the redistricting plan. Dr. Towle indicated that the current margins for use of facilities are nearly maximized in several buildings, and once balanced, the administration will look at enrollment trends again to provide the Committee with updated information. Dr. Towle and Dr. Gusick answered several questions from Committee and community members.

The Committee reviewed the proposed **Middle School 1:1 Initiative** for the fall of 2018. Dr. Michael Szymendera, Director of Instructional Technology, updated the Committee on the 1:1 Technology Initiative at Conestoga High School, including updates on implementation in various curricular areas and increased usage of Schoology at Conestoga. He then provided a rationale and considerations for the second phase of implementation of the 1:1 Initiative for students in grades seven and eight as part of the District Goal. Dr. Szymendera shared stakeholder perspectives, forecasted costs, and device information. He answered several questions from Committee and community members. The Committee expressed support for the educational benefit of the second phase of the 1:1 Implementation Plan for the fall of 2018. The Committee requested that the District Finance Committee continue monitoring this plan for costs of implementation.

The meeting was adjourned at 7:00 p.m.

Next meeting: **February 5, 2017**



Elementary Redistricting Transition Plan

Education Committee
February 2018

Goal of Transition Plan

- To support families, students, and staff during the transition to new attendance boundaries for Devon, Hillside and Beaumont Elementary Schools



Key Dates

- **January 22, 2018** - School Board Approves New Attendance Boundaries
- **January 2018** - Reassigned Families Notified
- **February 2018** - Kindergarten Registration for all new Kindergartners
- **Spring/Summer 2018** - Implementation of Transition Activities
- **Fall 2018** - New Attendance Boundaries take effect

Key Factors in the Transition Planning

- Ensure the transition is as seamless as possible for the students moving to a new school
- Develop opportunities for students and their parents to visit their new schools in the spring and summer months
- Identify key faculty and staff members at each school to assist in facilitating the transition
- Work collaboratively with the PTO and HSA to further ensure a full breadth of transition opportunities



Key Factors in the Transition Planning

- Provide clear communication regarding the new attendance boundaries
- Ensure that all families are aware of the new attendance boundaries
- Ensure that the changes in the attendance boundaries are communicated to the broader community



Types of Communication For Families

- Letter to families directly affected by change in attendance boundaries
- Meet and Greet at new schools
- PTO/HSA meetings, newsletters, and email blasts
- Building Level Meetings
- Special Web Page with Resources for Families
- Special email address for families to use to ask questions



Types of Communication For Community At Large

- Expanded Redistricting Web Page
- District E-Newsletter, *T/e-News*
- *In Tredyffrin & Easttown* Community Magazine
- Televised Public Presentations/Meetings
- TETV Scroll, Comcast Channel 14 and Verizon Channel 20
- FAQs



Transition Activities and Events

First Steps

Boundary maps posted on website and in each building	Notification sent to families affected by change in boundaries	Principals receive lists of students transitioning to their schools
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February 2018

Kindergarten Registration	Principals meet with families to collect ideas about beneficial transition activities	Principals send personalized letters to families transitioning in to welcome them to their new school
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Spring/Summer 2018

Meet and Greet held at each school – meet the staff and PTO members	Transitioning families invited to attend a variety of events at each school	Kindergarten/New Student Orientation
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Examples of Activities and Events



- Monthly PTO/HSA Meetings
- Book Fair Family Night
- HSA Movie Night
- New Family Tours
- Spring Fair/Carnival
- New Family Playdates
- New Student Orientation
- Move Up Day
- New Student Buddies

Instructional Transition Activities

Provide opportunities for staff of sending school to discuss specific student needs with staff of receiving schools

Consider appropriate classroom groupings to help with transition

Determine staffing at each building based on new enrollment

Review instructional materials to ensure appropriate resources are in place



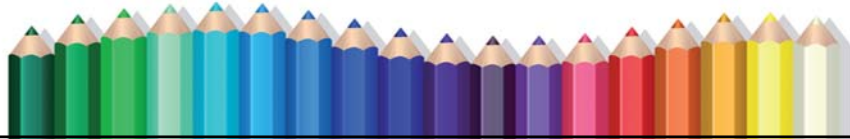
Additional Transitional Activities

Add new families to contact distribution list to be included in all future school and PTO/HSA newsletters and correspondence

Provide families with information necessary to allow them to email or call new school with questions and/or concerns

Develop quick tips for new families on school practices and procedures

Distribute school directories to help establish connections between families





Welcome
Glad you're here!



ACTIVITIES TO WELCOME NEW FAMILIES TO BEAUMONT ELEMENTARY SCHOOL

- **Meet & Greet Coffee:** 7:45 – 8:35 am Tuesday, February 27 – Cafeteria
Meet the Beaumont Staff Members and the H.S.A. Board and Committee Chairs.
Open Gym will be available for new students who wish to visit as well.
- **New Family Tours:** 7:45 – 8:35 am & 7:00 pm, Thursday, March 8 – Meet in the Cafeteria
- **H.S.A. Meeting:** 9:00 am Wednesday, March 21 – Learn how to get involved in the H.S.A.! Large Group Room
- **H.S.A. Movie Night:** 6:00 – 7:30 pm Friday, April 20 – Students are invited to watch a movie at school, bring a snack & a comfy blanket.
- **Kindergarten Orientation:** 9:15 – 10:30 am Tuesday, May 8
- **Spring Carnival:** 5:00 – 8:00 pm Friday, May 11 – Beaumont's Spring Fair – Join us for games, food, and the popular dunk tank!
- **Book Fair Family Night:** 5:30 – 7:30 pm Thursday, May 31
- **Move Up Day:** 9:15 – 10:15 am Tuesday, June 5 – All new students are invited to join current students as they move up to visit the next grade level's classrooms. During this time parents attend **New Parent Orientation**– a curriculum and program review session in the Large Group Room.
- **New Student Orientation:** August dates TBD – Students participate in a scavenger hunt to find different areas of the building led by our school counselor and fourth grade volunteers.
- **New Student Buddies** – Each new student will receive a classroom-based buddy assigned by the school counselor and classroom teacher.



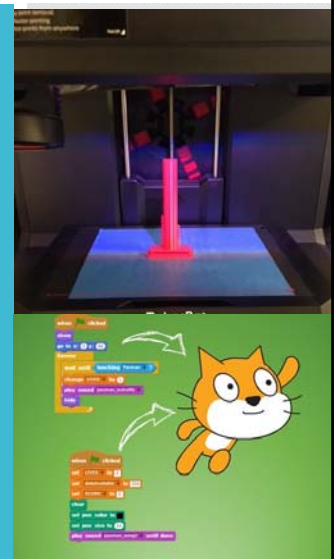
ACTIVITIES TO WELCOME NEW FAMILIES TO HILLSIDE ELEMENTARY SCHOOL

- **Kindergarten Registration:** Monday, February 12 and Tuesday, February 13 from 9:15- 11:45 a.m. and 1:00-3:00 p.m. for new kindergarten students for the 2018-2019 school year.
- **Meet & Greet Coffee:** 8:05 a.m. Tuesday, March 6
Meet the Hillside Staff Members and the PTO Board
- **PTO Meetings:** 9:15 a.m. Tuesday, March 6 – Learn how to get involved in the PTO!
Monthly Meetings: 9:15 a.m. Tuesday, April 3, May 1, June 5
- **New Family Tours:** 8:05 a.m. & 7:00 p.m. Thursday, March 22
- **Kindergarten Orientation:** 9:00 - 10:30 a.m. Thursday, May 24
- **Move up Day:** 9:30 – 10:30 a.m. Thursday, May 24 – All new students are invited to join current students as they move up to visit the next grade level's classrooms. During this time parents attend **New Parent Orientation**– a curriculum and program review session in the Science Room.
- **Spring Fair:** 5:00 - 8:00 p.m. Friday, June 1– Join us for games, food, and fun!
- **New Family Playdates:** HES playground 9:30 – 11:30 a.m. Monday, June 18
- **New Student Orientation:** August dates TBD –Students tour the building led by our fourth grade volunteers.
- **New Student Buddies** – Each new student will receive a classroom-based buddy assigned by the school counselor and classroom teacher

Technology Integration in the Middle School

Advisory Initiatives in grades 7 & 8

TESD Education Committee – February 5 2018



Development

- Tech presentation at Ed Committee
- MS Advisory Council
- Summer Workshops
 - Materials
 - Curriculum
- Implementation

Strategic Plan Connections

- To provide opportunities for students to become skilled with emerging literacies – including media, visual and coding literacies.
- To support academic inquiry by promoting students' abilities to ask deep, meaningful questions and to conduct independent original research
- To identify and facilitate ways in which students can develop social responsibility within their school, local, and global communities.
- To enhance and expand opportunities for students to develop skills and interests in science, technology, engineering and math.

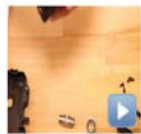
What are teachers learning?

7th Grade



Mr. Austin

I hear we have been running into a "jam" with the smart extruder plus module. Here is a video to help with the unjamming process.



Jammed_Clogged_Makerbot_Smart_Extruder_Plus_Teardown_and_Fix.mp4 56 MB

Thu Nov 2, 2017 at 7:07 am Comment - Unlike

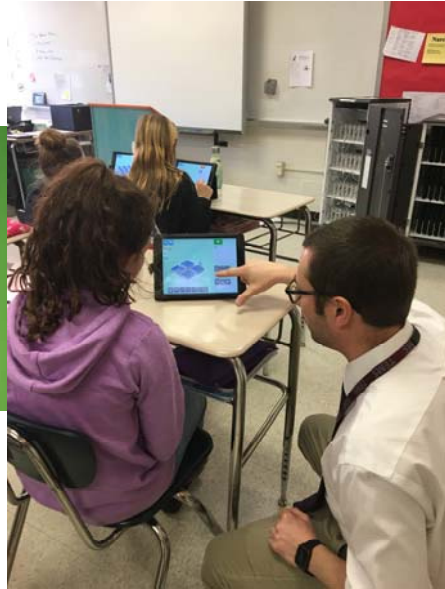
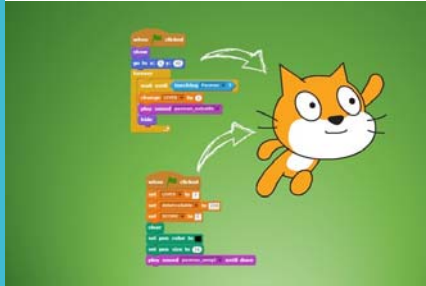


8th Grade



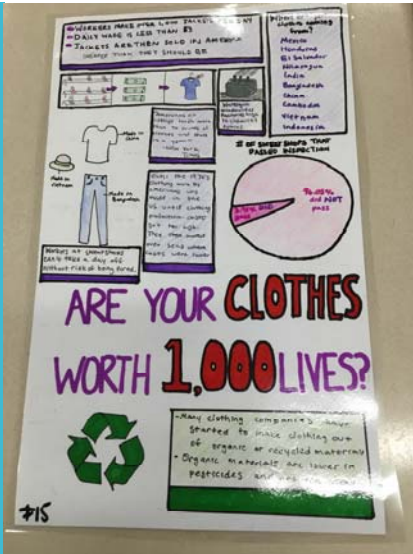
English – 7th grade initiative

Using coding and story to advance computational thinking



Social Studies – 8th grade initiative

Using research to create infographics for Global Awareness

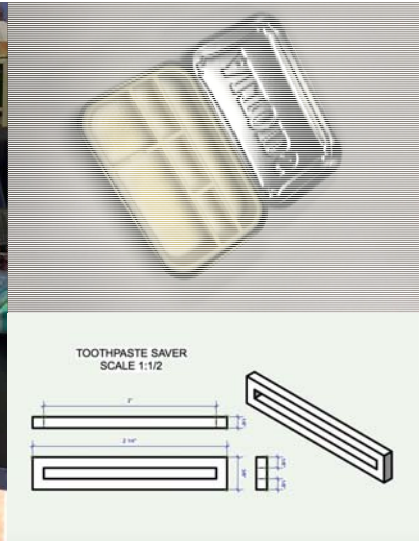


Does Amount Of Education Affect The Job Economy?



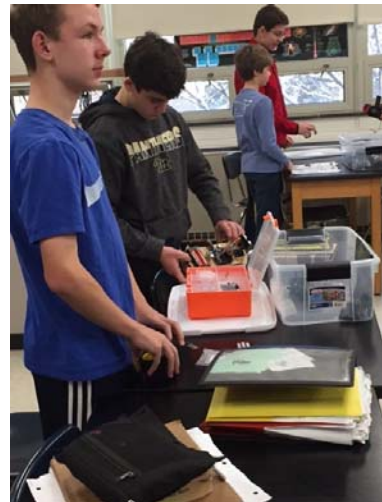
Science – 7th
grade initiative

Using design
thinking to
advance Social
Responsibility



Science - 8th
grade initiative

Using robots
to advance
computational
thinking and
coding



Next Steps

Collaboration time on February 16

Evaluate and adjust curriculum as needed

Class Size Discussion

Education Committee
February 2018

Staffing the Educational Program Policy 6151

“Upper Target’ means the number which, if exceeded, would, in the absence of countervailing considerations, cause the District to increase the number of sections for a grade or course at a particular school.

Class sizes may be expected to vary depending on enrollments, instructional considerations, administrative constraints, and economic impact.”

TESD Policy 6151

Staffing the Educational Program

Policy 6151

“The Upper Target for each class size shall serve as a guideline in allocating staff prior to the start of the school year. Although exceptions below or above these ranges may occur due to specific circumstances, the administration will generally allot staff based on the following . . .”

Grade Level	Upper Target
K-1	22
2	23
3-4	25
5-12	27

TESD Policy 6151

“In grades K-6, the Upper Target shall be used as a staffing guideline for language arts classes. In grades 7-12, the Upper Target shall be used as a staffing guideline for all core academic subjects. Variations above and below the Upper Target are permitted based on student academic needs, budgeted staffing allocations, facilities limitations, and the number of student course requests for specific courses. This Policy does not apply to non-core academic subjects.”

TESD Policy 6151